DRAFT SUBMISSION FOR COMITTEE DISCUSSION

Racing Rules of Sailing Appendix J, K and L

A submission from the Chairman of Special Regulation Sub-committee

Proposal

APPENDIX J

NOTICE OF RACE AND SAILING INSTRUCTIONS

See rules 89.2(a) and 90.2. The term ‘race’ includes a regatta or other series of races.

J1 NOTICE OF RACE CONTENTS

J1.1 The notice of race shall include the following information:

(1) the title, place and dates of the race and name of the organizing authority;

(2) that the race will be governed by the rules as defined in The Racing Rules of Sailing;

(3) a list of any other documents that will govern the event (for example, The Offshore Special Regulations and The Equipment Rules of Sailing, to the extent that they apply), stating where or how each document or a copy of it may be seen;

(4) the classes to race, any handicap or rating system that will be used and the classes to which it will apply, conditions of entry and any restrictions on entries;

(5) the times of registration and warning signals for the practice race, if one is scheduled, and the first race, and succeeding races if known.

J1.2 The notice of race shall include any of the following that will apply and that would help competitors decide whether to attend the event or that conveys other information they will need before the sailing instructions become available:

(1) identification of any racing rules that will be changed, a summary of the changes, and a statement that the changes will appear in full in the sailing instructions (see rule 86);

(2) if the Notice of Race invokes the Offshore Special Regulations it shall state the category to which boats are to comply with and any additional requirements. This is of particular relevance to handicap racing where boats of different designs may compete and the design requirements contained within the Offshore Special Regulations may affect a boat’s eligibility to compete.

(3) any safety equipment required in addition to the Event’s Offshore Special Regulations Category or class rules, that is of significant additional cost or requires installation into the boat shall be specified in the Notice of Race. Lower value portable equipment may be specified in either the Notice of Race or Sailing Instructions provided these are published with sufficient notice.
that competitor advertising will be restricted or that boats will be required to display advertising chosen and supplied by the organizing authority (see ISAF Regulation 20) and other information related to Regulation 20;

any classification requirements that some or all competitors must satisfy (see rule 79 and ISAF Regulation 22, Sailor Classification Code);

for an event where entries from other countries are expected, any national prescriptions that may require advance preparation;

the procedure for advance registration or entry, including fees and any closing dates;

an entry form, to be signed by the boat’s owner or owner’s representative, containing words such as ‘I agree to be bound by The Racing Rules of Sailing and by all other rules that govern this event.’;

equipment inspection, measurement procedures or requirements for measurement certificates or for handicap or rating certificates;

the time and place at which the sailing instructions will be available;

changes to class rules, as permitted under rule 87, referring specifically to each rule and stating the change;

the courses to be sailed;

the penalty for breaking a rule of Part 2, other than the Two-Turns Penalty;

denial of the right of appeal, subject to rule 70.5;

the scoring system, if different from the Low Point System in Appendix A, the number of races scheduled and the minimum number that must be completed to constitute a series;

prizes.

The sailing instructions shall include the following information:

that the race will be governed by the rules as defined in The Racing Rules of Sailing;

a list of any other documents that will govern the event (for example, The Offshore Special Regulations and the The Equipment Rules of Sailing, to the extent that they apply);

the schedule of races, the classes to race and times of warning signals for each class;

the course(s) to be sailed, or a list of marks from which the course will be selected and, if relevant, how courses will be signalled;

descriptions of marks, including starting and finishing marks, stating the order and side on which each is to be left and identifying all rounding marks (see rule 28.1);

descriptions of the starting and finishing lines, class flags and any special signals to be used;

the time limit, if any, for finishing;

the handicap or rating system to be used, if any, and the classes to which it will apply;
Appendix J  NOTICE OF RACE AND SAILING INSTRUCTIONS

(9) the scoring system, if different from the Low Point System in Appendix A, included by reference to Appendix A, to class rules or other rules governing the event, or stated in full. State the number of races scheduled and the minimum number that must be completed to constitute a series.

J2.2 The sailing instructions shall include those of the following that will apply:

(1) that competitor advertising will be restricted (see ISAF Regulation 20) and other information related to Regulation 20;

(2) replacement of the rules of Part 2 with the right-of-way rules of the International Regulations for Preventing Collisions at Sea or other government right-of-way rules, the time(s) or place(s) they will apply, and any night signals to be used by the race committee;

(3) Additional safety equipment required beyond those stated in the class rules or the event’s Offshore Special Regulations Category.

(4) changes to the racing rules permitted by rule 86, referring specifically to each rule and stating the change (if rule 86.2 applies, state the authorization);

(5) changes to the national prescriptions (see rule 88);

(6) when appropriate, at an event where entries from other countries are expected, a copy in English of the national prescriptions that will apply;

(7) changes to class rules, as permitted under rule 87, referring specifically to each rule and stating the change;

(8) restrictions controlling changes to boats when supplied by the organizing authority;

(9) the registration procedure;

(10) measurement or inspection procedure;

(11) location(s) of official notice board(s);

(12) procedure for changing the sailing instructions;

(13) safety requirements, such as requirements and signals for personal flotation devices, check-in at the starting area, and check-out and check-in ashore;

(14) declaration requirements;

(15) signals to be made ashore and location of signal station(s);

(16) the racing area (a chart is recommended);

(17) approximate course length and approximate length of windward legs;

(18) description of any area designated by the race committee to be an obstruction (see the definition Obstruction);

(19) the time limit, if any, for the first boat to finish and the time limit, if any, for boats other than the first boat to finish;

(20) time allowances;

(21) the location of the starting area and any restrictions on entering it;

(22) any special procedures or signals for individual or general recall;

(23) boats identifying mark locations;

(24) any special procedures or signals for changing a leg of the course (see rule 33);
Appendix J  NOTICE OF RACE AND SAILING INSTRUCTIONS

(2425) any special procedures for shortening the course or for finishing a shortened course;
(2526) restrictions on use of support boats, plastic pools, radios, etc.; on trash disposal; on hauling out; and on outside assistance provided to a boat that is not racing;
(2627) the penalty for breaking a rule of Part 2, other than the Two-Turns Penalty;
(2728) under rule 86.1(b), a change to the number of hull lengths determining the zone;
(2829) whether rule 67 or Appendix P will apply;
(2930) protest procedure and times and place of hearings;
(3031) if rule N1.4(b) will apply, the time limit for requesting a hearing under that rule;
(3132) when required by rule 70.3, the national authority to which appeals and requests may be sent and, when applicable, subject to rule 70.5 denial of the right of appeal;
(3233) the national authority’s approval of the appointment of an international jury, when required under rule 91(b);
(3334) substitution of competitors;
(3435) the minimum number of boats appearing in the starting area required for a race to be started;
(3536) when and where races postponed or abandoned for the day will be resailed;
(3637) tides and currents;
(3738) prizes;
(3839) other commitments of the race committee and obligations of boats.

J3 SAFETY

The communication of any relevant parts of the organising authority safety policy and any venue dependent additional requirements should be specified to the competitor via the Notice of Race and Sailing Instruction.
APPENDIX K

NOTICE OF RACE GUIDE

This guide provides a notice of race designed primarily for major championship regattas for one or more classes. It therefore will be particularly useful for world, continental and national championships and other events of similar importance. It can be downloaded from the ISAF website (www.sailing.org) as a basic text for producing a notice of race for any particular event.

The guide can also be useful for other events. However, for such events some of the paragraphs will be unnecessary or undesirable. Organizing authorities should therefore be careful in making their choices.

This guide relates closely to Appendix L, Sailing Instructions Guide, and its expanded version Appendix LE on the ISAF website, the introduction to which contains principles that also apply to a notice of race.

To use this guide, first review rule J1 and decide which paragraphs will be needed. Paragraphs that are required by rule J1.1 are marked with an asterisk (*). Delete all inapplicable or unnecessary paragraphs. Select the version preferred where there is a choice. Follow the directions in the left margin to fill in the spaces where a solid line ( _____ ) appears and select the preferred wording if a choice or option is shown in brackets ([ . . . ]).

After deleting unused paragraphs, renumber all paragraphs in sequential order. Be sure that paragraph numbers are correct where one paragraph refers to another.

The items listed below, when applicable, should be distributed with the notice of race, but should not be included as numbered paragraphs in the notice.

1 An entry form, to be signed by the boat’s owner or owner’s representative, containing words such as ‘I agree to be bound by The Racing Rules of Sailing and by all other rules that govern this event.’

2 For an event where entries from other countries are expected, the applicable national prescriptions in English.

3 List of sponsors, if appropriate.

4 Lodging and camping information.

5 Description of meal facilities.

6 Race committee and protest committee members.

7 Special mooring or storage requirements.

8 Sail and boat repair facilities and ship’s chandlers.

9 Charter boat availability.

10 Safety Equipment Check List

On separate lines, insert the full name of the regatta, the inclusive dates from measurement or the practice race until the final race or closing ceremony, the name of the organizing
NOTICE OF RACE

1 RULES
1.1* The regatta will be governed by the rules as defined in The Racing Rules of Sailing.

1.2 [The following prescriptions of the _____ national authority will not apply: _____.] [The prescriptions that may require advance preparation are stated in full below.]

(OR)

1.2 No national prescriptions will apply.

1.3 The Offshore Special Regulations Category _____ shall apply [with the following additional requirements ____].

(OR)

1.3 The following safety equipment ______

1.34 _____ will apply.

1.45 Racing rule(s) _____ will be changed as follows: ______. The changes will appear in full in the sailing instructions.

1.56 Under rule 87, rule(s) _____ of the _____ class rules [will not apply] [is (are) changed as follows: ____].

Items of significant cost or items like VHF which may require operator’s licenses should be stated here.

List by name any other documents that govern the event; for example, The Equipment Rules of Sailing, to the extent that they apply.

See rule 86. Insert the rule number(s) and summarize the changes.

Insert the rule number(s) and class name. Make a separate statement for the
rules of each class.

1.6 If there is a conflict between languages the English text will take precedence.

2 ADVERTISING

See ISAF Regulation 20. Include other applicable information related to Regulation 20.

2.1 Competitor advertising will be restricted as follows: ________.

See ISAF Regulation 20.

2.2 Boats [shall] [may] be required to display advertising chosen and supplied by the organizing authority.

3* ELIGIBILITY AND ENTRY

Insert the class(es).

3.1 The regatta is open to all boats of the _____ class(es).

(OR)

Insert the class(es) and eligibility requirements.

3.1 The regatta is open to boats of the _____ class(es) that ______.

Insert the postal, fax and e-mail addresses and entry closing date. Insert any conditions.

3.2 Eligible boats may enter by completing the attached form and sending it, together with the required fee, to ______ by ______.

3.3 Late entries will be accepted under the following conditions: ______.

Insert any restrictions.

3.4 The following restrictions on the number of boats apply: ______.

4 CLASSIFICATION

Insert any requirements.

The following classification requirements will apply (see rule 79): ______.

5 FEES

Insert all required fees for racing.

5.1 Required fees are as follows:

<table>
<thead>
<tr>
<th>Class</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>_____</td>
<td>_____</td>
</tr>
<tr>
<td>_____</td>
<td>_____</td>
</tr>
<tr>
<td>_____</td>
<td>_____</td>
</tr>
</tbody>
</table>

Insert optional fees (for example, for social events).

5.2 Other fees:

<table>
<thead>
<tr>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>_____</td>
</tr>
<tr>
<td>_____</td>
</tr>
</tbody>
</table>
6 QUALIFYING SERIES AND FINAL SERIES

Use only when a class is divided into fleets racing a qualifying series and a final series.

7 SCHEDULE

7.1 Registration:
Day and date ______
From ______ To ______

7.2 Measurement and inspection:
Day and date ______
From ______ To ______

7.3 Dates of racing:

<table>
<thead>
<tr>
<th>Date</th>
<th>Class</th>
<th>Class</th>
</tr>
</thead>
<tbody>
<tr>
<td>______</td>
<td>racing</td>
<td>racing</td>
</tr>
<tr>
<td>______</td>
<td>racing</td>
<td>reserve day</td>
</tr>
<tr>
<td>______</td>
<td>reserve day</td>
<td>racing</td>
</tr>
<tr>
<td>______</td>
<td>racing</td>
<td>racing</td>
</tr>
<tr>
<td>______</td>
<td>racing</td>
<td>racing</td>
</tr>
</tbody>
</table>

7.4 Number of races:

<table>
<thead>
<tr>
<th>Class</th>
<th>Number</th>
<th>Races per day</th>
</tr>
</thead>
<tbody>
<tr>
<td>______</td>
<td>______</td>
<td>______</td>
</tr>
</tbody>
</table>

7.5 The scheduled time of the warning signal for the [practice race] [first race] [each day] is ______.

8 MEASUREMENTS

Each boat shall produce a valid [measurement] [rating] certificate.

(OR)

List the measurements with appropriate references to the class rules.

Each boat shall produce a valid [measurement] [rating] certificate. In addition the following measurements [may] [will] be taken: ______.

9 SAILING INSTRUCTIONS
Appendix K  NOTICE OF RACE GUIDE

Insert the time, date and location.

The sailing instructions will be available after _____ on _____ at ______.

10 VENUE

Insert a number or letter. Provide a marked map with driving instructions.

Attachment _____ shows the location of the regatta harbour.

10.1

Insert a number or letter. Provide a marked map or chart.

Attachment _____ shows the location of the racing areas.

10.2

Include the description.

The courses to be sailed will be as follows: ______.

11 THE COURSES

Include a number or letter. A method of illustrating various courses is shown in Addendum A of Appendix L or LE. Insert the course length if applicable.

The diagrams in Attachment _____ show the courses, including the approximate angles between legs, the order in which marks are to be passed, and the side on which each mark is to be left. [The approximate course length will be ______.]

12 PENALTY SYSTEM

Include paragraph 12.1 only when the Two-Turns Penalty will not be used. Insert the number of places or describe the penalties.

The Scoring Penalty, rule 44.3, will apply. The penalty will be _____ places.

12.1

(OR)

The penalties are as follows: ______.

12.1

(OR)

For the _____ class(es) rule 44.1 is changed so that the Two-Turns Penalty is replaced by the One-Turn Penalty.

12.2

Include only if the protest committee is an international jury or another provision of rule 70.5 applies. Use ‘jury’ only if referring to an international jury.

Decisions of the [protest committee] [jury] will be final as provided in rule 70.5.

12.3

Include only if the Low Point System is replaced by the Bonus Point System.

13 SCORING

The Bonus Point System of Appendix A will apply.

13.1

(OR)
Include only if neither of the Appendix A scoring systems will be used. Describe the system.

13.1 The scoring system is as follows: _____.

Insert the number.

13.2 ____ races are required to be completed to constitute a series.

Insert the numbers throughout.

13.3 (a) When fewer than ____ races have been completed, a boat’s series score will be the total of her race scores.

(b) When from ____ to ____ races have been completed, a boat’s series score will be the total of her race scores excluding her worst score.

(c) When ____ or more races have been completed, a boat’s series score will be the total of her race scores excluding her two worst scores.

Insert the identification markings. National letters are suggested for international events.

14 SUPPORT BOATS

Support boats shall be marked with _____.

15 BERTHING

Boats shall be kept in their assigned places in the [boat park] [harbour].

16 HAUL-OUT RESTRICTIONS

Keelboats shall not be hauled out during the regatta except with and according to the terms of prior written permission of the race committee.

17 DIVING EQUIPMENT AND PLASTIC POOLS

Underwater breathing apparatus and plastic pools or their equivalent shall not be used around keelboats between the preparatory signal of the first race and the end of the regatta.

18 RADIO COMMUNICATION

Except in an emergency, a boat shall neither make radio transmissions while racing nor receive radio communications not available to all boats. This restriction also applies to mobile telephones.

19 PRIZES

Prizes will be given as follows: _____.

If perpetual trophies will be awarded state their complete names.
The laws applicable to the venue in which the event is held may limit disclaimers. Any disclaimer should be drafted to comply with those laws.

DISCLAIMER OF LIABILITY

Competitors participate in the regatta entirely at their own risk. See rule 4, Decision to Race. The organizing authority will not accept any liability for material damage or personal injury or death sustained in conjunction with or prior to, during, or after the regatta.

INSURANCE

Each participating boat shall be insured with valid third-party liability insurance with a minimum cover of ______ per event or the equivalent.

FURTHER INFORMATION

For further information please contact ______.
APPENDIX L
SAILING INSTRUCTIONS GUIDE

This guide provides a set of tested sailing instructions designed primarily for major championship regattas for one or more classes. It therefore will be particularly useful for world, continental and national championships and other events of similar importance. The guide can also be useful for other events; however, for such events some of these instructions will be unnecessary or undesirable. Race officers should therefore be careful in making their choices.

An expanded version of the guide, Appendix LE, is available on the ISAF website (www.sailing.org). It contains provisions applicable to the largest and most complicated multi-class events, as well as variations on several of the sailing instructions recommended in this appendix. It will be revised from time to time, to reflect advances in race management techniques as they develop, and can be downloaded as a basic text for producing the sailing instructions for any particular event. Appendix L can also be downloaded from the ISAF website.

The principles on which all sailing instructions should be based are as follows:

1 They should include only two types of statement: the intentions of the race committee and protest committee and the obligations of competitors.
2 They should be concerned only with racing. Information about social events, assignment of moorings, etc., should be provided separately.
3 They should not change the racing rules except when clearly desirable. (When they do so, they must follow rule 86 by referring specifically to the rule being changed and stating the change.)
4 They should not repeat or restate any of the racing rules.
5 They should not repeat themselves.
6 They should be in chronological order; that is, the order in which the competitor will use them.
7 They should, when possible, use words or phrases from the racing rules.

To use this guide, first review rule J2 and decide which instructions will be needed. Instructions that are required by rule J2.1 are marked with an asterisk (*). Delete all inapplicable or unnecessary instructions. Select the version preferred where there is a choice. Follow the directions in the left margin to fill in the spaces where a solid line ( _____ ) appears and select the preferred wording if a choice or option is shown in brackets ([ . . . ]).

After deleting unused instructions, renumber all instructions in sequential order. Be sure that instruction numbers are correct where one instruction refers to another.

On separate lines, insert the full name of the regatta, the inclusive dates from measurement or the practice race until the final
Appendix K NOTICE OF RACE GUIDE

race or closing ceremony, the name of the organizing authority, and the city and country.

SAILING INSTRUCTIONS

1 RULES

1.1* The regatta will be governed by the rules as defined in The Racing Rules of Sailing.

1.2 [The following prescriptions of the _____ national authority will not apply: ______. ] [The prescriptions that will apply are stated in full below.]

(OR)

1.2 No national prescriptions will apply.

1.3 In addition to the class rules the following safety equipment shall be carried aboard whilst racing ______.

(OR)

1.3 The Offshore Special Regulations Category ______.[as stated in the class rules] shall apply with the following additions ______

1.34 _____ will apply.

1.45 Racing rule(s) _____ will be changed as follows: ______.

See rule 86. Either insert here the rule number(s) and state the changes, or, if not using this instruction, do the same in each instruction that changes a rule.
For example, use ‘two’ when the racing area is particularly small or ‘four’ when the boats are particularly fast.

Insert the rule number(s) and class name. Make a separate statement for the rules of each class.

1.56 Under rule 86.1(b), in the definition Zone the distance is changed to [two] [four] hull lengths.

1.67 Under rule 87, rule(s)_____ of the _____ class rules [will not apply] [is (are) changed as follows: _____].

1.78 If there is a conflict between languages the English text will take precedence.

2 NOTICES TO COMPETITORS

Insert the location(s).

Notices to competitors will be posted on the official notice board(s) located at _____.

3 CHANGES TO SAILING INSTRUCTIONS

Change the times if different.

Any change to the sailing instructions will be posted before 0900 on the day it will take effect, except that any change to the schedule of races will be posted by 2000 on the day before it will take effect.

4 SIGNALS MADE ASHORE

Insert the location.

4.1 Signals made ashore will be displayed at ______.

Insert the number of minutes.

4.2 When flag AP is displayed ashore, ‘1 minute’ is replaced with ‘not less than _____ minutes’ in the race signal AP.

(OR)

Insert the number of minutes.

4.2 Flag D with one sound means ‘The warning signal will be made not less than _____ minutes after flag D is displayed. [Boats are requested not to leave the harbour until this signal is made.]’

Delete if covered by a class rule.

4.3 When flag Y is displayed ashore, rule 40 applies at all times while afloat. This changes the Part 4 preamble.

5 SCHEDULE OF RACES

Revise as desired and insert the dates and classes. Include a practice race if any. When the series consists of

5.1* Dates of racing:

<table>
<thead>
<tr>
<th>Date</th>
<th>Class</th>
<th>Class</th>
</tr>
</thead>
<tbody>
<tr>
<td>_____</td>
<td>racing</td>
<td>racing</td>
</tr>
</tbody>
</table>
qualifying races and final races, specify them. The schedule can also be given in an attachment.

Insert the classes and numbers.

5.2 Number of races:

<table>
<thead>
<tr>
<th>Class</th>
<th>Number</th>
<th>Races per day</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

One extra race per day may be sailed, provided that no class becomes more than one race ahead of schedule and the change is made according to instruction 3.

Insert the time.

5.3* The scheduled time of the warning signal for the first race each day is ______.

5.4 After a long postponement, to alert boats that a race or sequence of races will begin soon, an orange flag will be displayed with one sound for at least four minutes before a warning signal is displayed.

Insert the time.

5.5 On the last day of the regatta no warning signal will be made after ______.

Insert the classes and names or descriptions of the flags.

6* CLASS FLAGS

Class flags will be:

<table>
<thead>
<tr>
<th>Class</th>
<th>Flag</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td></td>
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<td></td>
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</tbody>
</table>

Insert a number or letter.

7 RACING AREAS

Attachment _____ shows the location of racing areas.

8 THE COURSES

Insert a number or letter. A method of illustrating various courses is shown in Addendum A. Insert the course length if applicable.

8.1* The diagrams in Attachment _____ show the courses, including the approximate angles between legs, the order in which marks are to be passed, and the side on which each mark is to be left. [The approximate course length will be _______.]
8.2 No later than the warning signal, the race committee signal boat will display the approximate compass bearing of the first leg.

8.3 Courses will not be shortened. This changes rule 32.

8.4 Legs of the course will not be changed after the preparatory signal. This changes rule 33.

Include only when changing positions of marks is impracticable.

9 MARKS

9.1* Marks 1, 2, 3 and 4 will be _____.

(OR)

9.1* Marks 1, 2, 3, 4S and 4P will be _____.

Unless it is clear from the course diagrams, list the marks that are rounding marks.

Insert the descriptions of the marks.

Describe the starting and finishing marks: for example, the race committee signal boat at the starboard end and a buoy at the port end. Instruction 11.2 will describe the starting line and instruction 13 the finishing line.

9.2 The following marks are rounding marks: _____.

9.3 New marks, as provided in instruction 12.1, will be _____.

9.4* The starting and finishing marks will be _____.

9.5 A race committee boat signalling a change of a leg of the course is a mark as provided in instruction 12.2.

Describe each area by its location and any easily

10 AREAS THAT ARE OBSTRUCTIONS
recognized details of appearance.

The following areas are designated as obstructions: ______.

11 THE START

11.1 Races will be started by using rule 26 with the warning signal made ______ minutes before the starting signal.

(OR)

Describe any starting system other than that stated in rule 26.

11.1 Races will be started as follows: ______. This changes rule 26.

11.2* The starting line will be between staffs displaying orange flags on the starting marks.

(OR)

11.2* The starting line will be between a staff displaying an orange flag on the starting mark at the starboard end and the port-end starting mark.

(OR)

Insert the description.

11.2* The starting line will be ______.

11.3 Boats whose warning signal has not been made shall avoid the starting area during the starting sequence for other races.

Insert the number of minutes.

11.4 A boat starting later than ______ minutes after her starting signal will be scored Did Not Start without a hearing. This changes rule A4.

Insert the channel number.

11.5 If any part of a boat’s hull, crew or equipment is on the course side of the starting line during the two minutes before her starting signal and she is identified, the race committee will attempt to broadcast her sail number on VHF channel ______. Failure to make a broadcast or to time it accurately will not be grounds for a request for redress. This changes rule 62.1(a).

12 CHANGE OF THE NEXT LEG OF THE COURSE

12.1 To change the next leg of the course, the race committee will move the original mark (or the finishing line) to a new position.

(OR)
12.1 To change the next leg of the course, the race committee will lay a new mark (or move the finishing line) and remove the original mark as soon as practicable. When in a subsequent change a new mark is replaced, it will be replaced by an original mark.

Reverse ‘port’ and ‘starboard’ when the mark is to be left to starboard.

12.2 Except at a gate, boats shall pass between the race committee boat signalling the change of the next leg and the nearby mark, leaving the mark to port and the race committee boat to starboard. This changes rule 28.1.

13* THE FINISH

The finishing line will be between staffs displaying orange flags on the finishing marks.

(OR)

The finishing line will be between a staff displaying an orange flag on the finishing mark at the starboard end and the port-end finishing mark.

(OR)

The finishing line will be _____.

14 PENALTY SYSTEM

14.1 The Scoring Penalty, rule 44.3, will apply. The penalty will be _____ places.

(OR)

Include instruction 14.1 only when the Two-Turns Penalty will not be used.

14.1 The penalties are as follows: _____.

14.2 For the _____ class(es) rule 44.1 is changed so that the Two-Turns Penalty is replaced by the One-Turn Penalty.

14.3 As provided in rule 67, the [protest committee] [jury] may, without a hearing, penalize a boat that has broken rule 42.

(OR)

Unless all of Appendix P applies, state any restrictions.

14.3 Appendix P will apply [as changed by instruction(s) [14.2] [and] [14.4]].

14.4 Rule P2.3 will not apply and rule P2.2 is changed so that it will apply to any penalty after the first one.

15 TIME LIMITS AND TARGET TIMES

15.1 Time limits and target times are as follows:
times. Omit the Mark 1 time limit and target time if inapplicable.

<table>
<thead>
<tr>
<th>Class</th>
<th>Time limit</th>
<th>Mark 1 time limit</th>
<th>Target time</th>
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If no boat has passed Mark 1 within the Mark 1 time limit the race will be abandoned. Failure to meet the target time will not be grounds for redress. This changes rule 62.1(a).

Insert the time (or different times for different classes).

15.2 Boats failing to finish within _____ after the first boat sails the course and finishes will be scored Did Not Finish without a hearing. This changes rules 35, A4 and A5.

16 PROTESTS AND REQUESTS FOR REDRESS

State the location if necessary.

16.1 Protest forms are available at the race office[, located at ______]. Protests and requests for redress or reopening shall be delivered there within the appropriate time limit.

Change the time if different.

16.2 For each class, the protest time limit is 90 minutes after the last boat has finished the last race of the day.

Change the posting time if different. Insert the protest room location and, if applicable, the time for the first hearing.

16.3 Notices will be posted no later than 30 minutes after the protest time limit to inform competitors of hearings in which they are parties or named as witnesses. Hearings will be held in the protest room, located at ______, beginning at [the time posted] [______].

16.4 Notices of protests by the race committee or [protest committee] [jury] will be posted to inform boats under rule 61.1(b).

16.5 A list of boats that, under instruction 14.3, have been penalized for breaking rule 42 will be posted.

16.6 Breaches of instructions 11.3, 18, 21, 23, 24, 25, 26 and 27 will not be grounds for a protest by a boat. This changes rule 60.1(a). Penalties for these breaches may be less than disqualification if the [protest committee] [jury] so decides. The scoring abbreviation for a discretionary penalty imposed under this instruction will be DPI.

16.7 On the last scheduled day of racing a request for reopening a hearing shall be delivered
Change the time if different.

16.8 On the last scheduled day of racing a request for redress based on a [protest committee] [jury] decision shall be delivered no later than 30 minutes after the decision was posted. This changes rule 62.2.

16.9 Decisions of the [protest committee] [jury] will be final as provided in rule 70.5.

17 SCORING

17.1* The Bonus Point System of Appendix A will apply.

(OR)

17.1* The scoring system is as follows: _____.

17.2* _____ races are required to be completed to constitute a series.

17.3 (a) When fewer than _____ races have been completed, a boat’s series score will be the total of her race scores.

(b) When from _____ to _____ races have been completed, a boat’s series score will be the total of her race scores excluding her worst score.

(c) When _____ or more races have been completed, a boat’s series score will be the total of her race scores excluding her two worst scores.

18 SAFETY REGULATIONS
Appendix K NOTICE OF RACE GUIDE

18.1 Check-Out and Check-In: ______.

A boat that retires from a race shall notify the race committee as soon as possible.

19 REPLACEMENT OF CREW OR EQUIPMENT

19.1 Substitution of competitors will not be allowed without prior written approval of the [race committee] [protest committee] [jury].

19.2 Substitution of damaged or lost equipment will not be allowed unless authorized by the [race committee] [protest committee] [jury]. Requests for substitution shall be made to the committee at the first reasonable opportunity.

20 EQUIPMENT AND MEASUREMENT CHECKS

A boat or equipment may be inspected at any time for compliance with the class rules and sailing instructions. On the water, a boat can be instructed by a race committee equipment inspector or measurer to proceed immediately to a designated area for inspection.

21 ADVERTISING

Boats [shall] [may] display advertising supplied by the organizing authority as follows: ______.

22 OFFICIAL BOATS

Official boats will be marked as follows: ______.

23 SUPPORT BOATS

23.1 Team leaders, coaches and other support personnel shall stay outside areas where boats are racing from the time of the preparatory signal for the first class to start until all boats have finished or retired or the race committee signals a postponement, general recall or abandonment.

23.2 Support boats shall be marked with ______.

Insert the procedure for check-out and check-in.

Insert necessary information on the advertising material.

Insert the identification markings. National letters are suggested for international events.
24 TRASH DISPOSAL
Boats shall not put trash in the water. Trash may be placed aboard support and race committee boats.

25 HAUL-OUT RESTRICTIONS
Keelboats shall not be hauled out during the regatta except with and according to the terms of prior written permission of the race committee.

26 DIVING EQUIPMENT AND PLASTIC POOLS
Underwater breathing apparatus and plastic pools or their equivalent shall not be used around keelboats between the preparatory signal of the first race and the end of the regatta.

27 RADIO COMMUNICATION
Except in an emergency, a boat shall neither make radio transmissions while racing nor receive radio communications not available to all boats. This restriction also applies to mobile telephones.

28 PRIZES
Prizes will be given as follows: _____.

29 DISCLAIMER OF LIABILITY
Competitors participate in the regatta entirely at their own risk. See rule 4, Decision to Race. The organizing authority will not accept any liability for material damage or personal injury or death sustained in conjunction with or prior to, during, or after the regatta.

30 INSURANCE
Each participating boat shall be insured with valid third-party liability insurance with a minimum cover of _____ per event or the equivalent.
Current Position

As Above

Reason

Safety is a critical issue and it is both craft and venue dependent, for this reason it has to be included either in the Notice of Race (NOR) or Sailing Instructions (SI). It is now common practice for class rules to state the minimum safety equipment required, this is primarily because quite often safety requirements are omitted by race organisers. It is hoped by including this item in the draft NOR and SI the issues will be brought to the attention of race organisers.

Clearly while the type of safety equipment is linked to the type of boat it is as much linked to the venue and regatta format. To illustrate this point, safety considerations that aren’t equipment specific include water and air temperature, duration of race and time of day, presence of support craft, size of the race area, fleet size and the ability of the sailors, to name a few.

The NOR must include safety if major design requirements affect the eligibility of a boat to enter and compete, this is particularly relevant to racing under handicap and non “one-design” class rules where design considerations apply. Also the cost of compliance with some of the higher categories are considerable and may also effect a boat’s intention to compete.

The NOR or SI should cover additional safety equipment.